

CHATHAM TOWNSHIP BOARD OF TRUSTEES
Chatham Township Community Center
Regular Meeting of October 25th, 2011.

Chairperson Rick Dumperth called the Meeting to order at 7:30 p.m..

Roll Call: Russ Arters present, Rick Dumperth present, Charlie Siman present.

The Fiscal Officer certified the requirements of the sunshine law were met by notification and posting. This is an unapproved, unsigned copy of the proposed minutes of the meeting of October 25th, 2011. Once approved and signed, they will become the official minutes of record. The Township assumes no liability and does not certify that this is a true copy of the minutes: likewise balances provided have not been reconciled to the bank statement and are subject to change, until signed and approved.

A MOTION set forth by Trustee Dumperth duly seconded by Trustee Siman to approve the minutes of the October 11th, 2011 regular meeting. All in favor.

A MOTION set forth by trustee Siman, duly seconded by Trustee Arters to approve the minutes of the October 18th, 2011 Special meeting for Fire Department interview and Community Center property survey presentation. All in favor.

A MOTION set forth by Trustee Siman, duly seconded by Trustee Arters to approve the financial reports as presented, upon further review at close of meeting. All in favor.

Correspondence: Semipublic Waste Treatment inspection report for Township garage: At time of inspection system was found to be fully operational. Mowing the mound was recommended to keep trees form establishing in the soil absorption areas of the system, (if weather permits to do so this year).

Cemetery Report: Judy Hering

Assure Vault has picked up Township cemetery records for scanning and documentation.

Zoning report: Zoning Inspector Chuck Porter

Permits issued, (Aug./ Sept. report):

9175 Spencer Lake Rd.	pond
8044 Chippewa Rd.	pool
6420 Vandemark Rd.	accessory bldg.
9175 Spencer Lake Rd.	gazebo
9175 Spencer lake Rd.	accessory bldg.
9439 Old Mill Rd.	new home
6899 Avon Lake Rd.	renewed permits

Z.I. recommendation to Greg Smith on Coon Club Road (boat repair), to go to Zoning Appeals Board to present his case. Smith received first violation letter and will be sent the second letter, next month.

Per conversation with Dave Folk with the County Prosecutor's Office; Mt. Zion file is closed for now. Z.I. reported; Minutes did get sent to Folk from Zoning Appeals meeting, regarding Mt. Zion.

Old" junk car program" continues, referring to his attempts to have residents remove unlicensed vehicles from their property.

Trustee Dumperth has spoken with Mike Salay, County Engineer regarding the responsibility by Township, for ditching on Township roadways. He was informed, “ It is a matter of policy”.
Subdivision plans are referred to the County Planning Commission **for review** and **then proceed** to Highway **Engineers for their review**. County handles the escrow funds.

Roads report: Ted Arters

Road Maint.: Cleaning up on Ballou Road. Put up and took down *high water* signs. Performed a sign check. One name sign missing and was reported to County. .

Equip. maint.: Serviced 2000 International dump truck .

Purchase requests: Two air dryers for dump trucks, \$155 each.

Case of penetrating oil, cost \$80.52.

Electric motor for paver, cost \$150.00.

A MOTION set forth by Trustee Siman, duly seconded by Trustee Arters to allow the above mentioned purchases. All in favor.

T.Arter has pursued an inquiry for a Dell computer for the Township garage. He presented a quote for a Dell Inspiron 620 with 20” monitor and printer. A MOTION set forth by Trustee Dumperth, duly seconded by Trustee Siman , to allow the purchase of a computer, monitor and printer for the Township garage , not to exceed \$1,000.00 . All in favor.

Cemetery work: Mowed, dug and poured footer.

Other: Has spoken with a Ballou Rd. resident, regarding flooding. Trustee Arters suggested monitoring the situation and addressing it next spring. T.Arter requested use of the old Township garage, for storage.

Parking area in front of General Store; T. Arter stated, “ **The pipe is just sitting on top of the ground**”. Water seems to be flowing to the east. Suggested cleaning out the pipe, to allow water to flow better.

Cleaned and sealed garage floor.

The Federal Highway Administration has compiled a sign management program. T.Arter proposed a plan for replacement of Township signs. Trustee Dumperth will forward plan to KLA Risk Management ,for their review.

Fred Boreman entered meeting. He presented Mylar for Community Center property (combining parcels) for signature by Zoning Inspector. Boreman will **then take mylar to the** tax map office .

Fire report: Fire Chief Byron Fike

Calls: MVA 1 MAMVA 1 R 2 MAR 2

Admn.:

Purchase requests:

Other: Chief shared information regarding recent accident on State rt. 83 south of town on curve. He has conveyed his concerns to ODOT as this being a *high accident* area. **State** plans to set up reflective crescents on this curve.

Attended Sheriff’s Communications meeting. He shared, “ The Township cannot prevent someone from erecting a cell phone tower but can request that an antenna be placed on it for communication purposes, (free of charge).

The E One salesman has picked up the radio for the new tanker truck and will deliver it to Ocala, Fla. for installation. “Chassis should be in Ocala next week”, Chief shared.

Training policy was presented.

RESOLUTION #10-10252011 set forth by Trustee Dumperth, duly seconded by Trustee Siman, to accept and adopt the Fire & EMS Training policy, as presented. Roll call vote; Arters; yes, Dumperth; yes, Siman; yes.

Trish Brown (paramedic training), Jon Ulferts, Jimmy Salsgiver, & Sarah Goerhing (all EMT training) have signed this policy.

A MOTION set forth by Trustee Dumperth, duly seconded by Trustee Arters, to accept Fire Department application of Stacey Henry. All in favor. Noted: Stacey will be on a 90 day probation period and observing , at this point until time of her 18th birthday in March.

EMS: A payment was returned to a resident for a self paid co pay/ claim. It was thereafter; noted by Life Force that the claim was satisfied by insurance to the resident. Trustees were in agreement to drop the issue rather than ask for the check back.

CTCC Report: Janet Newcomer reported, the October Flea Market was a big success. Medina Mavericks are utilizing the gymnasium on a continued basis. There will be a possible auction rental in December. County Health dept. will possibly be using the Community Center for Flu Clinics. A Karate class may be commencing , also. Candidate's Night was attended by approximately 42 individuals and Family Movie Night by 18. Fiscal Officer requested Certificate of Liability Insurance be presented by the Mavericks Basketball.

Safety: Sign reflectivity was addressed in Roads report. Fire Dept. members recently completed drivers training.

Items of Old Business:

Old Town Hall lot: Trustee Arters stated , drawing s is ½ done for the plan he has. He will present at next meeting.

Savings Investment: Trustee Siman shared, He calculated the yearly gain of interest on a \$250,000 CD at \$2,500. Penalty for early with drawl of \$50,000 would be 3 months interest equaling \$219.00. Penalty for early with drawl of \$250,000 would be \$1,100. "There is no penalty for taking out the interest". At end of 48 months, interest on a \$250,000 CD would accrue to be \$7,500 at a rate of .75%, compared to \$17,599.92 at a rate of 1.76% Trustee Dumperth added. Funds are fully insured up to \$250,000.

"Website is going in a new direction", Trustee Dumperth reported,

Items of New Business:

Coop Purchasing program:

RESOLUTION # 20-10252011 to instate the model resolution for the program, set forth by Trustee Dumperth, duly seconded by Trustee Arters. Roll call: Arters; yes, Dumperth; yes, Siman; yes. Trustee Dumperth will forward said resolution to Coop Purchasing. Membership and annual fee will follow.

RESOLUTION #30-10252011 set forth by Trustee Siman , duly seconded by Trustee Dumperth for the Supplemental Appropriation of \$500 in the Fire Fund to cover training expenses. Roll call: Arters; yes, Dumperth; yes, Siman; yes.

Fiscal Officer Arters requested permission for conference fee reimbursements for the upcoming OTA Convention in February.

Upcoming cemetery renewal levy was addressed. No increase in taxes.

A MOTION set forth by Trustee Siman duly seconded by Trustee Arters to approve purchase orders and pay bills as presented. All in favor.

A MOTION set forth by Trustee Dumperth , duly seconded by Trustee Siman to adjourn at 9:20 p.m.. All in favor.

Trustee _____
Russ Arters _____ **date**

Trustee _____
Rick Dumperth _____ **date**

Trustee _____
Charles Siman _____ **date**

Fiscal Officer _____
Susan Arters _____ **date**

Date Approved _____

Date Signed _____